Boughton Parish Council. Meeting 4th May 2012. Councillors are summoned to a meeting for the purposes of transacting the following business.

Immediately follows AGM.

4	A 1	
1.	Apol	logies

- 2. Minutes meeting 20th January 2012 D Horkan
- 3. Matters Arising
- 4. Retiring Chairman's Report F. Reid
- 5. Report from Councillors.

i. Fen Report
ii. Highways
iii. Drainage
iv. Signs & Street Furniture
v. Planning
M. Pogmore
G. Proctor
P. Agate
T. Madgwick

6. Financial Report D. Horkan

As presented in AGM

- 7. Correspondence
- 8. Planning applications received since last meeting
- 9. Training

Meeting Closes

Open Questions

Date of Next Meeting 10th August 2012 – 19:00

The Public are welcome to this meeting

Date held: 4th May 2012 Venue: All Saints, Boughton

Present:

Dave Horkan (DHO) Clerk Apologies:

Frank Reid (FRE) Councillor/Chairman

Mark Pogmore (MPO) Councillor Chair: Frank Reid

Tim Madjwick (TMA) Councillor

Peter Agate (PAG) Councillor **Distribution**: BCC

David Cooper (DCO) Councillor
Geoff Proctor (GPR) Councillor
Public Members 5 & 2 number

No	Item	Action by	Action date
1.	Apologies:		
2.	Minutes of the Meeting – 18 th November 2011	FRE	
	Minutes of previous meeting, 20 th January provided by DHO, agreed, signed and initialled throughout by FRE, file to copy.	DHO	4/5/12
3.	Matters Arising		
	None		
4.	Chairman's Report – F Reid		
	We started the year with a new Council, and were happy to welcome Tim Madgwick to our group. Also a new Clerk and Treasurer was appointed, Mr David Horkan. Councillor Madgwick has provided considerable planning expertise, and has significantly contributed to enhanced debate. In his role as Clerk / Treasurer Mr Horkan has instigated significant improvement to our processes and procedures. Through David we now have; A very experienced independent Auditor in Mr John Cross, on whose advice we have compiled; A comprehensive Asset Register, Local Standing Orders, Activity Risk Assessment and Financial regulations.		
	We are still one Councillor short and are continuing our efforts to rectify this situation.		
	Recently we have had a candidate step forward, will advertise again, complete forms and vote on action next meeting in August	FRE	Next Meeting
	Role of Councillors.		
	We have continued our system of specific roles, and thanks to the continued commitment of all members of Council this has again proved to be a successful way of working. There are a number of unresolved issues that we intend to action through this coming year.		

No	Item	Action by	Actior date
	Parking : Church Lane, Chapel Rd. (Church Activity& Surgery) Polite no parking signs to be installed.		
	Council to meet and discuss overflow car park with surgery	MPO/TMA	31/5
	Pond water: **Note – Written before rain - We anticipate further depletion this summer, and the Likelihood of turnover. There is little we can do about water level, but with regard to pond life each member has the Huntingdon emergency number and will make contact very quickly should the need arise.		
	Willow Regrowth. Pond edge.		
	To be brushed with Aqua Roundup following cutting to discourage re-growth.		
	Excess Flora Pond Edge. We sought the advice of the Environment Agency regarding pond water quality two years ago. They were impressed with general water quality and upkeep. But advised us to reduce the amount of Flora around the pond edges. Stating that normal encroachment would eventually progress to the point where the pond is much reduced in size and drastic action would become necessary. We have consulted with the IDB. And they would remove app. 2m of flora From East and North edges for £300. This work would take one day and would be undertaken in September.		
	Proposed FRE, seconded by TMA	FRE	31/5
	Signs. Purchase of direction signs for Church, to be sited East & West corners of the Green.	TNE	01/0
	1948 Olympic Torch Relay.		
	Nomination forms for runners were posted to every house in Boughton. From the completed and returned forms a draw was held at the March Church Coffee morning. The draw winners were :		
	Chloe Short. Rory Coyne. Reserves: Ollie Short. Jake Langham. The two reserves will run behind the Torch Carriers. This event is on Sunday June 3rd. and Boughton Runners receive handover of the torch at 3.20 pm on Cavenham Corner. They pass the torch to the Stoke Ferry runners at the Village sign on Stoke Rd. Following this there will be a Diamond Jubilee Celebration on the Village Green. Arranged as a joint effort between the Parish Council, Village Caravan, Cricket Club and the PCC.		
	Annual Challenge		
	We have again done what we normally do. That is to boldly announce the next year's challenge at each presentation ceremony. Then change it when the New Year arrives.		
	**Note two members of public joined meeting		
	So, this years Challenge will not be the longest Carrot, but best Junior and adult home backed Pie. (Sweet or savoury). Judging and presentation to be held during the Diamond Jubilee Celebrations on June 3rd. Inter Village Challenge vs. Barton Bendish. Best home made Cakes. To be held on 19th.August, at Barton Bendish.		

No	Item	Action by	Actio date
	Fly Tipping. There have been a number of incidents during the year. Nathan Johnson and his Borough Council clear-up team have responded very well to our notifications. We thank them for their continued support. It is a great shame that a number of irresponsible, ill-educated, anti social louts continue to blight our countryside with their rubbish. I have appealed to		
	Borough Council to make a greater effort towards catching and shaming them. Pursuit of possible "spy camera location and availability" to be sought	FRE	NA
	**Note – confirmed post meeting, service no longer available - closed		
	Anglian Water.		
	I invited a representative of Anglian Water to attend this meeting. To explain the frequent Supply water pressure drops. They declined this invitation.		
	Contact still awaited		
	In closing this report I wish to record my gratitude to Vice Chairman Peter Agate and my fellow Councillors, also to David Horkan for their excellent support throughout the year.		
6.	Councillors Reports		
	i. Fen Report – M Pogmore		
	Since my last report, great progress has been made with the Boughton Fen Wildlife Walk. We have installed over 150 metres of boardwalk during February and March with over twenty different people helping along the way. Volunteers turned up almost every weekend over this period, with the exception of the big freeze, bringing their own tools and a willingness to pitch in with whatever was necessary. Everyone enjoyed these working parties, and they did develop the teamwork and community effort that was one of the aims of the original Lottery bid. Special thanks go to Geoff Proctor for bringing his teleporter down to the fen each time we needed timber unloading. This not only saved us a great deal of time, but also cut down considerably on the distance we had to carry this very heavy timber to its final destination.		
	It is also worth noting that most of the materials came from our two very local suppliers, namely Stoke Ferry Timber, who were extremely helpful with their deliveries, enabling us to keep a minimum of spare material on site; and Bonnets from whom we had everything from small staples to purpose made steel driving caps, even if we did clean them right out of five inch nails one week.		
	So that you can now find your way around the walk, we have put up posts around the walk, with Boughton Fen Wildlife Walk direction arrows showing where to go. Each marker has a silhouette of one of our very own Marsh Harriers within it.		
	As well as helping erect these posts, Community Payback did a litter pick for us in March. Sad to say this, but they collected two loads full of my garden trailer.		
	Thanks to KLWN and Councillor Sampson for collecting this		
	Our contractor, Lee Roberts has continued work, with more areas of scrub clearance and cut some areas of reed, so we have been active on many points over the autumn and winter.		

No	Item	Action by	Action date
	Apart from a few small bits of work, and the installation of our interpretation signs, we will leave the fen to the wildlife and walkers.		duto
	And now the legal bit – You are welcome to take your dog for a walk around the fen, but as it is a SSSI, you need to have it on a lead no longer than two metres. That's about six foot in old money, and, if your dog leaves a calling card, please pick it up and dispose of it appropriately.		
	Quite a number of birds and animals have been seen or heard in the last few weeks including a nightingale near the boardwalk, otters in stringside, cuckoos, cetti's warbler, roe deer and many others.		
	Is this because more people are visiting the fen, or has word gone round the animal kingdom that you can now watch these strange humans walking around on a lot of planks? I'll leave you to decide.		
	Note - FRE opened meeting post report to allow for specific questions.		
	 It appears there a lot of vehicles parking in private access gateways and this could be alleviated by parking on green area alongside cottages. It was believed that this was owned by a third party but this was unclear and more information is to be sought. Signs will be erected to politely divert people from this area. Water management was raised due to the change in ground profile in August – 	ТМА	31/5
	WIP. Permits are required on this area for work from Natural England due to the SSSI nature, this may however attract additional funding. 3. Are AW dipwells still necessary? – Council to investigate	MPO MPO	Next Meeting
	 4. Drain issues caused by highways culvert, this is to be researched and is WIP – MPO will invite highways to next meeting. 5. Are signs to be erected regard dog control and ownership responsibility? 	MPO MPO	Ditto Ditto
	ii. Highways – D Cooper		
	The Roads are generally in good condition. We do have areas which are in need of attention.		
	Junction of Mill Hill Road and Wretton Road. The road is breaking up on both verges and is causing the road to flood during heavy rain. Also, there are pot holes in the road.		
	 in the road. 2. Bell Corner to the telephone box on Chapel Road. Verges are being eroded away and pot holes appearing, this is due to parking for people visiting the Doctor's Surgery. Councillor Agate and Pogmore will meet the surgery manager to see if the overflow car park can be opened. 		
	3. Where the main sewer runs through the village subsidence is beginning to appear. Is this Anglian Water or Barhale responsibility?		
	Copy to Highways Department.	DHO	31 May
	ii. Drainage – G. Proctor		
	We have had some rain!		
	Ditches seemed to have coped also, all have noticed that the level of the pond has		
	increased and hopefully we should not have problem we experienced in 2011 with low		
	water level causing problems for the fish. Mention made of problem at Crab Lane culvert, this is due to collapse and council believe		
	this is to be rebuilt.		
	iii. Signs & Street Furniture – P. Agate		

No	Item	Action by	Action date
	The circular bench on The Green has had a clean-up, rubbed down and treated with a preservative.		
	No other actions have been necessary in the last period		
	iv. Planning – T. Madgwick		
	The Borough Council has made decisions on two planning applications that affect the Boughton Parish.		
	The first is the refusal of a dwelling on the site adjacent to Grassmere, and which the Parish Council has given the Borough its support, Notification has been received that this has been refused		
	Secondly, the approval of further peat extraction on the land adjacent to Boughton Fen, which Boughton Fen Committee was opposed to.		
	Notification has been received that this is now passed.		
	A further planning consent has been given for cattle rearing sheds next to Stoke Ferry Timber, which does not come within Boughton Parish, but which may have some adverse impact on the Parish environment.		

7. Financial Report – D. Horkan

Boughton Parish Council	Date		
Balance at Handover (inc precept listed below)	Date	£1,816.90	
Income and Expenditure Account for 3 months ending 31.7 2011		21,010.90	
INCOME			
Precept			
Donations	05/05/2011	£10.00	
Bucket Challenge	31/05/2011	£265.00	
Playground Account	01/00/2011	2200.00	
PCC	28/06/2011	£900.00	
BPCC 2	06/10/2011	£300.00	
PCC balance	20/12/2011	£300.00	
Solicitors Excess	28/06/2011	£30.00	
Marquee donation BCC	08/07/2011	£35.00	
F Reid training	21/07/2011	£12.50	
BCC donation	29/07/2011	£35.00	
Donation K Fisher	09/08/2011	£30.00	
BCC donation marquee donation	22/09/2012	£35.00	
Wishing Bucket	12/12/2011	£18.85	
Wishing Bucket	22/03/2012	£14.33	
Mower service donation - Mark Solomon	01/02/2012		Direct not ACC
Sub Total		£1,985.68	
			Not presented
EXPENDITURE			

	Item				Action by	Actio
Ħ	Stationery and Postage		£0.00			
	Playground inspection		£0.00			
	NALC Subscription 8-4-11	08/04/2011	£85.60			
	Marquee repairs -20-5-11	20/05/2011	£50.00			
	Insurance 26-5-11	26/05/2011	£297.44			
	J Cross audit 16-7-11	16/07/2011	£15.00			
	New Marquee	20/08/2011	£537.91			
-	NALC Training	30/09/2011	£37.50			
	Churchyard Grass Cutting	16/07/2011	£216.00			
_	Playground hedge cutting	12/12/2011	£45.00			
	Bucket prizes	19/08/2011	£39.00			
	Churchyard Grass Cutting balance	06/01/2012	£216.00			
	Audit Commission fees	09/01/2012	£144.00			
	Mower fuel	various	£157.48			
	Christmas Lights	05/01/2012	£25.00			
	Mower service			Direct Not Acc		
	Litter Pickers			21.42		
-	Sub Total		£1,865.93	21.42		
	Total		£1,936.65			
	Balance as bank statement		£1,936.65			
	Forecast Total			£1,915.23		
	Savers Acc			£1,866.61		
	Total available			£3,781.84		
•	Correspondence a. Diamond Jubilee Olympic Torch Trail Memora b. Sign Restoration c. NALC Training d. Bank Statements	abilia				
I	Meeting closed Matters arising 1. DHO raised matter of clerk training and requiremen	ts of expens	sive course	s and CILCA		Next

Date and Venue of Next Meetings: Boughton

10th August 2012- 19:00 AGM All saints Church