

BOUGHTON PARISH COUNCIL MEETING MINUTES

HELD: 15TH MAY 2015 AT 7:23PM

VENUE: ALL SAINTS, BOUGHTON

Present:	The Chairman	Cllr Tom E Roberts
	The Vice Chairman	Cllr Peter J Agate
	Councillors	Cllr Andy S Beeston
		Cllr David Cooper
		Cllr Ian Davis
		Cllr Mark Pogmore
	Parish Clerk	Carole Woolnough

1. To receive declarations of interest

There were no declarations of interest.

2. Minutes of meetings held on Friday, 17th April 2015

The Chairman, Cllr Roberts confirmed that the previous Chairman was happy with the minutes of the Annual Parish meeting and the Boughton Parish Council meeting, both held on Friday, 17th April 2015.

Members all agreed that the minutes of the Annual Parish meeting held on Friday 17th April 2015 (pages 1-2) be accepted as a true and accurate record.

Members all agreed that the minutes of the Boughton Parish Council meeting held on Friday, 17th April 2015 (pages 27 to 34) be accepted as a true and accurate record with the following amendment:

‘Item 7 Reports from Councillors, Page 31, Boughton Fen – Mark Pogmore, paragraph 6’ delete ‘retiring’ and replace with ‘resigning’.

3. Matters arising

There were no matters arising.

4. Village information and social media

The Council has been asked if it will consider having a Facebook page. There followed a discussion about Facebook:

- Facebook was considered to be a quicker, more immediate medium than those used currently by the Council for getting information out to people
- It could be used to publicise events
- The Council has infrequent meetings and few events – was there enough information to post on Facebook?
- Facebook could also be used to issue alerts and to share information
- The Fen Committee and Playground Action Group could use the Council’s Facebook page to publicise events etc.

Members all agreed to try using Facebook. Cllr Davis will set up a Facebook page as a trial and report back at the next meeting.

5. Welcome letter for new parishioners

A welcome letter was once issued by Pam Wakeling to all new parishioners to welcome them to Boughton and provide useful local information. It was considered to be beneficial, but had not been issued for some years. Members agreed that a new welcome letter should be considered and that it could include information about the Council, its responsibilities, names of Councillors, contact details and their photographs, along with information about local groups and services. Cllr Davis agreed to speak to Pam Wakeling and to put together a draft template for consideration at the next meeting.

6. Information matrix

Members agreed that it would be useful to pull together all Council contacts into one database, keep it up to date and regularly circulate it to all Councillors. All contacts on the list would be advised of Boughton Parish Council's Councillor and Clerk contact details. Cllr Agate will produce a draft matrix for consideration.

7. Election of an additional councillor

Members asked the Clerk to commence the process of seeking an additional Councillor.

8. Financial update

a Update

The accounts had been circulated (appendix 1). Cllr Agate advised members that there had been little movement in the accounts since the last meeting, apart from receipt of a VAT refund. He confirmed that the bank statement reconciled with the figures on the accounts.

b Wishing bucket donation

All members were in favour of donating the proceeds of the wishing bucket, which amounted to £62, to West Norfolk Riding for the Disabled. Cllr Beeston will present the cheque personally at West Norfolk Riding for the Disabled's Trustees meeting on Wednesday 20th May 2015. A photograph will be taken of the presentation and will be posted on Facebook and Group 4 News.

9. Planning

a Application 2/02/1620F - Conversion of barn to dwelling and construction of four dwellings Candleford House Oxborough Road Boughton King's Lynn Norfolk PE33 9AH

This application related to a non-material amendment. There were no details given and no comments made.

b Written approach from a resident regarding provision of social housing

Cllr Agate will circulate this to members for their comments and observations.

10. Correspondence

Cllr Agate had received a letter from Aon offering insurance. The Council is currently in the first year of a three year contract with another company but will consider when the contract is closer to the expiry date.

11. Reports from visiting officers

Cllr Colin Sampson – Borough Council of King’s Lynn & West Norfolk (BCKL&WN)

- BCKL&WN is currently deciding on individual roles for its newly elected Councillors.
- Financially, BCKL&WN are continuing to look at effective and efficient ways to save money.
- Initiatives regarding the housing shortage are being discussed.
- BCKL&WN is considered to be efficient and keeps its costs low in comparison with other Councils.
- The Science Park at Bexwell is progressing and funding is in place.

Cllr Martin Storey – Norfolk County Council (NCC)

- Planning and social housing are high on the agenda.
- Money is being made available to Norfolk schools to repair old school buildings and to help children with special educational needs.
- The new Chairman will be decided on next Monday.

12. Meeting dates for the coming year 2015/2016

Parish Council

- Friday, 31st July 2015
- Friday, 23rd October 2015
- Friday, 22nd January 2016
- Friday, 22nd April 2016 (Parish Council and AGM)

Fen Committee meetings will be agreed once the new Committee is in place.

The Chairman thanked everyone for attending and closed the meeting at 8.28pm.